

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT  
JUVENILE JUSTICE COORDINATING COUNCIL  
Probation Administration, 175 West Fifth St., 4<sup>th</sup> Floor, Room 401  
January 23, 2018**

**CHAIR: Chief Michelle Scray Brown (909) 387-5693**

**COORDINATOR: Teneka Hayes, DDII (909) 387-5918**

**PRESENT:** Chief Michelle Scray Brown, Teneka Hayes, Honorable Judge Pace, Cesar Bernal (for Allison Cunningham) Randy Elphic, Jill Gregory, Phyllis Morris, Agnes Murray, Don Pezza, Cheryl St. Louis, Gary Roth, Claudia Walker, Scott Wyatt, Madelyn Viviano

**Absent:** Sheriff John McMahon, Ted Alejandre, Geoffrey Canty, Jane Canu, Christopher Gardner, Allison Cunningham, Meaghan Ellis, Alexander Rasheed, Mike Ramos, Tracy Reece, Daniel Silverman, Earl Smith, Matthew Yost.

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>Welcome &amp; Introductions</b>	<p>Meeting called to order at 2:00 pm.</p> <p>Chief Brown opened the meeting.</p>	
<b>Review &amp; Approval of Minutes</b>	<p>A motion to approve the meeting minutes from January 23, 2018.</p> <p>Motions: 1st motion- Honorable Judge Pace. 2nd motion- Scott Wyatt. Minutes approved by the committee.</p>	
<b>Financial Report</b>	<p>Ms. St. Louis- (Handout given to committee) We are at about 53% spent. Some are a little low like the DRC, due to outstanding invoices in SAP, we are also waiting for invoices from the Public Defender. So far we are on target, and moving at the right pace.</p>	
<b>Counseling Update</b>	<p>Ms. Hayes- One Counseling Provider, Aware Counseling, opted to discontinue their contract. We currently have 28 Counseling Providers; we are still in good shape. Our DRC Service Provider contracts are set to expire, however, we are going to exercise our one year contract extension. At this time, 5 of 7 have responded, and are going to continue their contracts for another year.</p>	
<b>School Probation Officers</b>	<p>Ms. Hayes- School Probation Officer 2018/2019 contract renewal letters were sent out January 9<sup>th</sup>. At this time, we have 5 that wish to renew their contracts. We are waiting to hear from the other 8 School Districts. I have also reached out to Barstow. Last year they could not fund the position and opted out. We are waiting to hear if they will be joining us this year.</p> <p>Chief Brown- School Probation Officers have specific services that they can provide at the school and many have gone outside the scope of duties. We have had our School Probation Officer Supervisors speak to some of the Principal's and Administration staff of some of the Schools regarding utilizing School Probation Officers for security for games and other events. Our School Probation Officers</p>	

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<b>Staff Updates</b>  <b>L.E.T. Update - Expansion Proposal</b>	<p>have slowly morphed into roles they are not there to provide and we have made it clear what services they can provide.</p> <p>Ms. Hayes- Due to promotions and transfers, there are changes at some locations. We have new Probation Officers at San Bernardino High School, Silverado High School, Apple Valley High School, and Mesa Linda Middle School. We also have a new School Liaison. We have one vacant position that we will be filling.</p> <p>Mr. Roth- We have a proposal we have put together since our last meeting to expand the District Attorney's L.E.T. Program. (Hand-out given to Committee) The proposal will include; Absenteeism and prevention, which will significantly ramp up our intervention and prevention with our Chronic Absenteeism Program. We will be providing training on gang prevention and intervention, parenting skills, sexting, bullying and DUI. We plan to consult with School Districts to tailor programs to suit their individual needs. It adds up to a little over 1.1 million dollars, each year for three years.</p> <p>Chief Brown- We are seven months into the budget year. Today we will approve the budget on a pro-rated basis through June 30th. When we approve the budget for the next fiscal year, we will include the L.E.T. Program and vote for it on an annual basis. The funds come from "one time money" which does not allow for staffing. However, the CAO has given us approval for the funds to pay for staffing for the expansion of this program.</p> <p>Chief Brown- Asks for a motion for the pro-rated amount to finish the fiscal year. 1<sup>st</sup> motion-Randy Elphic, 2<sup>nd</sup> motion-Don Pezza.</p> <p>Scott Wyatt- There is new data regarding tracking chronic absenteeism and lost revenue. We can work with the District Attorney's office to break down info by district, by each school, gender, ethnicity etc.</p> <p>Chief Brown- I would like to see other services added as trends are identified and issues may be determined, that are causing some of the absenteeism. We have tutoring, counseling and other programs that can possibly work with this. I believe it is a good fit over all.</p> <p>Chief Brown calls for a vote: Judge Pace abstains. All other Committee members present are in favor.</p>	

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<b>L.E.T. Update</b>	<p>Phyllis Morris- Since February 2017-December 2017 we have served 138 students. We are currently in Fontana Unified, Colton Joint Unified and Snowline Unified School Districts. We hope to expand to Rialto, Jurupa, Ontario and Montclair. We still have six vacancies, we anticipate filling three of the six positions. With the additional staff, we will push forward with the expansion.</p>	
<b>Roundtable</b>	<p>Gary Roth- We thank you for all the support with the expansion of the L.E.T. Program. We see it as crime prevention and the best way to deal with crime is to prevent it in the first place.</p> <p>Scott Wyatt- An informed observation regarding target intervention. In our Credit Recovery Program, with our on-line curriculum, we have seen an increase in graduation rates, however, we have noted the program has high absenteeism, at least in the Valley Region; I am waiting to receive data from the Desert Region. Financially, the decrease in attendance impacts us significantly. We will be doing more research regarding this trend.</p>	

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<b>Roundtable (Cont.)</b>	<p>Chief Brown: I have a very impressive young man that has a degree in Political Science, and is waiting one year to attend law school. In the interim, he is looking for a job. He comes from our system, is quite a success story, and is a great example of why we do what we do. He will actually be speaking at our State of the Department. He is great working with youth and adults that are in the system, or who have been. If anyone has a position or program, he is a good resource.</p> <p>Mr. Bernal- What are the most effective strategies to engaging the youth and preventing truancy?</p> <p>Mr. Wyatt- The bottom line is the relationship between the teacher and students. It is also teaching an engaging curriculum for our students. Making it appealing, being innovative with our instruction and teaching methods, using technology, social media, and smart devices. We have to try to make them want to come to school. It's a multi prong approach that we hope ultimately reduces absenteeism.</p> <p>Agnus Murray- In response to the question to how do you motivate kids with mental health issues, one of our Supervising District Attorney's circulated a flyer from Riverside County. It is for a seminar called, "Attendance for Students with Mental Health Issues." It is on March 5<sup>th</sup> at Menifee Unified School District. I will send the link to Ms. Viviano to send out to the Committee.</p> <p>Mr. Roth- Jill Gregory is our new Supervising District Attorney over our Juvenile Division for Central and Rancho. Ms. Gregory will also be the Supervisor over our new Crime Prevention and Intervention unit, which is part of the L.E.T. expansion.</p>	
<b>Public Comments</b>	None	
<b>Next Meeting</b>	Meeting Adjourned at 2:36 pm. Next meeting scheduled for April 24, 2018, @ 2:00 pm in Room 401.	